



CYNTHIA D. BANKS
Chief Deputy

COMMUNITY AND SENIOR SERVICES
OF LOS ANGELES COUNTY

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"To Enrich Lives Through Effective And Caring Service"

BOARD OF SUPERVISORS

GLORIA MOLINA
YVONNE BRATHWAITE BURKE
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DON KNABE
MICHAEL D. ANTONOVICH

June 29, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE FISCAL YEAR 2003-04 OLDER AMERICANS ACT (OAA)
APPROPRIATION ADJUSTMENT
(ALL SUPERVISORIAL DISTRICTS) (4-VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the attached Appropriation Adjustment in the amount of \$130,000 to reflect increased 2003-04 Title III funding for from the California Department of Aging (CDA) for the nutrition and supportive services programs for older adults aged 60+.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 10, 2003, your Board authorized the Director of Community and Senior Services (CSS) to accept \$18,516,892 from the CDA for the Older American Act Title III and VII programs, and authorized the Director of CSS to accept funding augmentations from CDA, if available, for FY 2003-04.

In addition, on June 10, 2003, your Board authorized the Director of CSS to execute contract amendments based, in part, on the availability of funding, to increase or decrease contractor amounts up to 25% of the original contract amount.

CSS used the delegated authority approved by the Board on June 10, 2003 to accept this additional funding from the CDA, and to execute contract amendments with three of its existing contractors, after County Counsel approval as to form.

The recommended action is necessary to enable CSS to include the additional funding in the Departments FY 2003-04 Adopted Budget.

Implementation of Strategic Plan Goals

The recommended actions promote the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness.

Performance Measures

In compliance with our funding agency requirements, we have developed performance standards including: the percentage of caregivers whose ability to provide care has increased or improved as result of the Support Services (caregiver well-being and satisfaction with support services); the percentage of participants who reported improved social functions and emotional well-being; and the percentage of participants who are minority, low income, disabled and 75+ exceeds the national average.

Agencies are required to develop benchmark criteria for each of the performance standards. CSS will assess the agencies' performance during each monitoring visit.

FISCAL IMPACT/FINANCING

There is no impact on the County's general fund as the Title III program is fully financed by CDA funding. The Appropriation Adjustment is necessary to enable CSS to include the additional funding in the Departments FY 2003-04 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

All contract amendments have been approved as to form by County Counsel. The dollar amounts of the contract amendments do not exceed the 25% of the original contract, as authorized by your on June 10, 2003.

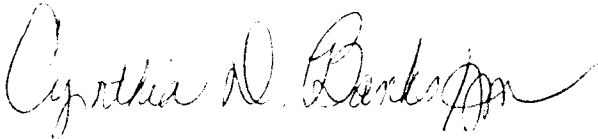
CONTRACTING PROCESS

The contractors selected for funding have clearly demonstrated the capability to provide services and their performance justifies the contract amendments. Also, all of the contractors identified for funding are all in compliance with the AAA's contract requirements. All contract amendments are subject to approval by County Counsel and the CAO.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

As a result of the recommended actions, the additional funding will provide more services to an underserved population while maintaining the Department's commitment to continue to provide services to some of the most diverse and economically challenged segments of the targeted population.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cynthia D. Banks". The signature is fluid and cursive, with a long, sweeping underline.

CYNTHIA D. BANKS
Chief Deputy

Attachment (1)

c: David E. Janssen
Raymond G. Fortner, Jr.
Violet Varona-Lukens
J. Tyler McCauley

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF Community & Senior ServicesDEPT'S. No. 325
June 16, 2004₁₉

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4 - VOTESOURCES:Community and Senior Services
Assistance-Federal Revenue
A01 - CS - 26556 - 9001
\$130,000USES:Community and Senior Services
Assistance - Services & Supplies
A01 - CS - 26556 - 2000
\$130,000

This reflects an increase of \$130,000 in Title III, Older American Act (OAA) funding that is made available for contract amendments for FY 03/04. This appropriation adjustment is needed to fulfill CSS contractual obligation.


Crystal Huang6/16/04
Fiscal Officer I

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

APPROVED AS REQUESTED

REVISOR

RECOMMENDATION

AUDITOR-CONTROLLER

No. 315

JUNE 16, 2004

APPROVED (AS REVISED)
BOARD OF SUPERVISORS

SEND 5 COPIES TO THE AUDITOR-CONTROLLER